

INTRODUCTION

Welcome to the *ICOM Governance and Structure Survey (Survey 1)* !

Our goal is to collect feedback from ICOM National and International Committees, Regional Alliances and Affiliated Organisations on their perceptions of ICOM governance and its impacts on their member's participation in ICOM, as well as on their future expectations in this area.

The response to the survey should be submitted by the Chair, compiling the inputs from their Board and members as needed. We encourage Chairs to share this survey broadly with their members to enable gathering deeper feedback that can inform the response. Only one form can be submitted by each National Committee, International Committee, Regional Alliance, Affiliated Organisation.

Please find the PDF version of the full survey [here](#).

Please click "Next" below to start the survey.

Thank you in advance for your most valuable contributions,

Working Group on Statutes and Rules
Boiling Ideas (external research consulting team)

ICOM Body Category

S1. ICOM Body represented by this response:

Please note it's very important to mark this question correctly, as subsequent questions in the survey are adapted to the category of ICOM body represented.

1. National Committee
2. International Committee
3. Regional Alliance
4. Affiliated Organisation

ICOM Body Name

S2. Name of the [ANSWER FROM S1] to which the answers to the following form correspond (only one form can be submitted by each NC, IC, RA, AO)

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Survey Preparation Information

S3. Please provide a **brief description of the methods** and activities developed by your [ANSWER FROM S1] to reach the results included in this form.

Please note that any questions about how you developed your survey response are for informational purposes only and will not affect the continuation of the main survey

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S3b. Have you consulted with your members (other than Board members) in the process of elaborating the response to this survey?

Yes / No

[IF YES] S4. Please indicate the **number and percentage of your [ANSWER FROM S1] regular (not Board) members** involved in the process:

___ Number of members involved

___ Percentage of total members involved

1. Adequacy and effectiveness of ICOM organs and bodies

This survey relates to the structure and functioning of ICOM organs and bodies. An overview of ICOM organs and bodies is available [here](#).

1a. Please evaluate the following ICOM organs and bodies in terms of their **adequacy** and **effectiveness** to fulfil their mission as per the Statutes:

Adequacy: the extent to which the structure, responsibilities, powers and functioning of ICOM as a whole - and of its different bodies and organs - are suitable for the objectives.

Effectiveness: the extent to which the structure, responsibilities, powers and functioning of ICOM as a whole - and of its different bodies and organs - respond to the desired outcomes.

Rate each of the following:

	Adequate: Not at all – Completely	Effective: Not at all – Completely
ICOM as a whole	★★★★★	★★★★★
ICOM General Assembly	★★★★★	★★★★★
ICOM Executive Board	★★★★★	★★★★★
ICOM Standing Committees	★★★★★	★★★★★
ICOM Working Groups	★★★★★	★★★★★
ICOM Advisory Council	★★★★★	★★★★★
ICOM Secretariat	★★★★★	★★★★★
ICOM National Committees	★★★★★	★★★★★
ICOM International Committees	★★★★★	★★★★★
ICOM Regional Alliances	★★★★★	★★★★★

1b. What changes or improvements do you believe are necessary to enhance ICOM's structure and functioning, in order to better fulfill its mission as outlined in the Statutes and to more effectively support the needs of its members?

You are welcome to include observations or suggestions related to specific bodies or organs within ICOM (please identify them clearly), as well as comments concerning ICOM as a whole.

Open text ____ (max 1500 characters)

1c. Are there any areas where you perceive overlaps of activity or responsibility between ICOM organs that might cause confusion, conflict or waste of resources?

Open text ____ (max 500 characters)

1d. Are there any responsibilities or themes that are not addressed by any ICOM organs or bodies?

Open text ____ (max 500 characters)

2. Participation and contribution in ICOM decision-making and advisory organs

2a. How effectively is your [ANSWER FROM S1] able to participate and contribute in the **ICOM General Assembly**, as defined in the ICOM Statutes?

Please consider factors such as:

- Access to information and sufficient time to prepare for meetings
- Opportunities to express your Committee's views
- Adequacy of time allocated for discussion of key topics

★ (Poor) ★★★★★ (Excellent)

2b. What changes or improvements do you believe are necessary to enable more effective participation in the ICOM General Assembly, as defined in the ICOM Statutes?

Feel free to include suggestions related to processes, communication, accessibility, or any other factors that would support more meaningful engagement.

Open text ____ (max 500 characters)

2c. How effectively is your [ANSWER FROM S1] able to participate and contribute in the **ICOM Advisory Council**?

Please consider factors such as:

- Access to timely and sufficient information for meeting preparation
- Opportunities to propose agenda topics
- Ability to express your Committee's views
- Adequacy of time allocated for discussion of key issues

★ (Poor) ★★★★★ (Excellent)

2d. What changes or improvements do you believe are necessary to support more effective participation in the ICOM Advisory Council?

Feel free to address aspects such as meeting format, frequency, agenda-setting, communication, accessibility, or any other factors that would enhance your Committee's engagement.

Open text ____ (max 500 characters)

2e. How well does ICOM ensure that its ICOM decision-making and advisory organs are inclusive and representative*?

**inclusive of the ICOMs diverse membership in terms of different needs (e.g. regions, generations, languages, professional background, etc.)*

★ (Poor) ★★★★★★ (Excellent)

2f. What changes or improvements do you believe are necessary for a more INCLUSIVE participation in each of the decision-making and advisory organs?

Open text ____ (max 500 characters)

2g. How well does ICOM meet the financial needs of Chairs to be able to participate in person in the General Assembly and Advisory Council meetings?

★ (Poor) ★★★★★★ (Excellent)

3. Awareness and Knowledge-Building

3a. To what extent does ICOM empower members in assuming representative roles (e.g., representing your [ANSWER FROM S1] at the Advisory Council, Executive Board, or General Assembly)?

★ (Not at all) ★★★★★★ (Very much)

3b. Please describe aspects that currently help to encourage / empower members in adopting representative roles

Open text ____ (max 500 characters)

3c. Please describe aspects that currently hinder the encouraging / empowering members in adopting representative roles

Open text ____ (max 500 characters)

4. Membership & participation

The questions 4a and 4b are directed to National Committees, International Committees and Regional Alliances only. Please continue to 4c if responding for an Affiliated Organisation.

4a. Please evaluate the following **aspects** that impact your members' ability and interest to actively participate in ICOM activities:

	★ (Poor) ★★★★★★ (Excellent)
Visibility and clarity on the activities of your [ANSWER FROM S1] that your members can participate in	★★★★★
Ease of access to ICOM activities of your [ANSWER FROM S1] for your members	★★★★★
Communication of ICOM membership benefits of your [ANSWER FROM S1]	★★★★★
Capacity of your [Answers from S1] to engage their members in ICOM activities	★★★★★
Capacity of your [Answers from S1] to enable participation in ICOM activities by diverse members (from different regions, languages, generations...)	★★★★★
Ability of members to effectively manage their membership (e.g. know / update their member status, information)	★★★★★
Ability of members to dedicate time to ICOM activities of your [ANSWER FROM S1] on a volunteer basis.	★★★★★
Ability of members to cover the financial resources required to participate in ICOM activities of your [ANSWER FROM S1].	★★★★★

4b. What changes or improvements do you believe are necessary to increase the ability and interest of members to actively participate in ICOM activities?

Open text ____ (max 1000 characters)

For the Affiliated Organizations (to whom this section does not apply and to whom these two open questions are addressed):

4c. In what ways is your Affiliated Organisation currently participating / collaborating with ICOM (besides contributing in ICOM organs like the General Assembly and Advisory Council)?

Open text _____

4d.. What other ways do you think your Affiliated Organisation and ICOM could collaborate in?

Open text _____

5. Transparency & communication

5a. Please evaluate the following **aspects** of transparency and communication by ICOM organs.

	★ (Poor) ★★★★★ (Excellent)
Communication of <u>decisions of the General Assembly</u> in terms of transparency, clarity, timeliness	★★★★★
Communication of <u>decisions of the Executive Board</u> in terms of transparency, clarity, timeliness	★★★★★
Communication of <u>updates, meeting minutes and recommendations of the Advisory Council</u> in terms of transparency, clarity, timeliness	★★★★★
Communication of <u>updates, projects, and information from the different departments of the Secretariat</u> in terms of transparency, clarity, timeliness	★★★★★
Communications <u>in response to your queries</u> from ICOM organs in terms of transparency, clarity, timeliness	★★★★★
Communications on <u>decisions on budget allocations</u> (overall budget, annual subventions, special projects, solidarity projects) in terms of transparency, clarity, timeliness	★★★★★
<u>Coherence / alignment</u> of communications from ICOM organs with specific <u>legal and organisational aspects of your</u> [Answer for S1]	★★★★★

ICOM's communication clarity, internal support, and guidance for your [Answer for S1] when formulating public statements concerning global affairs.	★★★★★
Communication from the ICOM organs <u>offering your members to actively participate in ICOM</u> (invitations to events, open calls...)	★★★★★
Alignment of written and verbal communications / interactions in the ICOM organs to <u>the use of 3 official languages</u>	★★★★★

5b. What changes or improvements do you believe are necessary for any of these topics to increase the transparency and communication of the ICOM organs with you and your members?

Open text ____ (max 1000 characters)